

# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from January 12, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Vice-Chairman, Greg Entginer  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
Ditch Specialist, Nik Kadel  
NRCS Team Lead, Chris Schmidt  
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Entinger, second by Braun to accept as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

The Election of Officers for calendar year 2021 was discussed. Motion by Gregor, second by Entginer to have all offices remain the same for 2021.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Entinger to designate First National Bank of Le Center as the Le Sueur County SWCD's bank for 2021.

Affirmative: All

Opposed: None

Motion carried

Mike gave the board an update of the office. Due to the covid virus staff are trying to minimize their time in office either working from home or in the storage shed office.

Motion by Entinger, second by Traxler to hire Peterson Company to complete the end of year financials for 2020.

Affirmative: All

Opposed: None

Motion carried

Motion by Entinger, second by Traxler to hire Peterson Company to complete the 2020 audit for the SWCD.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Gregor to approve the 2021 lease with the Le Sueur County Clubhouse at \$700/month for 11 months.

Affirmative: All

Opposed: None

Motion carried

The lease with the USDA expires on 6/30/21 and the staff will be working on renewing it.

The board was given a map of the Cannon River 1W1P showing cost-share percentage rates according to priority areas.

The board was given a map of the boundaries of Lower MN 1W1P.

The mileage rate for 2021 is \$.56/mile.

Motion by Traxler, second by Gregor to approve the annual contract between Le Sueur County and the Le Sueur SWCD for additional financial county ditch support for 2021.

Affirmative: All

Opposed: None

Motion carried

Mike informed the board that Darrel Pettis has resigned from the County Administrator position. His resignation will impact the SWCD due to Pettis's knowledge of the county ditch systems.

The Le Sueur County Water Planning Position was discussed.

The Jefferson/German grant has been extended for 1 year. The staff is working on a storage and wetland treatment project with John McGillen & County Ditch #61.

Motion by Traxler, second by Entinger to cancel Frank Heldberg cover crop contract #cc-2019-5 in the amount of \$5310.00.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Traxler, second by Gregor to pay \$6946.78 to John Sauber for cost-share contract #CAP-2020-1.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Entinger, second by Gregor to pay \$1078.22 to John Sauber for cost-share contract #3-20.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Gregor, second by Braun to amend Mike McCarthy cost-share contract #WASH-2 from \$26,100.00 to \$26,705.00. Amendment #1WASH.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Entinger, second by Gregor to pay \$26,705.00 to Mike McCarthy for cost-share contract #WASH-2.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Traxler, second by Entinger to approve final payment of \$4000.00 to Marty Krocak Sand Creek cover crop cost-share contract #S2-18-139.

Affirmative: All  
Opposed: None  
Motion carried

Steve and Chris gave their NRCS reports. Items discussed were EQIP applications (ranking, scoring and funding), new general CRP signup and working with FSA on expiring CRP. Colin Williams, Civil Engineering Tech, working in the NRCS office and hiring of a new Soil Con Tech. NRCS is in phase 0 with the Covid pandemic until spring which means front doors are locked and landowners are not allowed inside the building. Scanning has been completed for all HEL and wetland determinations.

Vouchers were reviewed and filled out.

There being no further business, meeting adjourned at 10:40 am.

2-9, 21  
Date

Jan Stank  
District Secretary



# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from February 9, 2021 regular board meeting of the Le Sueur County SWCD Board of Supervisors.  
Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck (in person)  
Vice-Chairman, Greg Entinger (virtually)  
Treasurer, Cletus Gregor (in person)  
PR&I, Glendon Braun (in person)

Members absent: Earle Traxler

Others present: District Manager, Mike Schultz (in person)  
District Technician, Joe Jirik (in person)  
Ditch Specialist, Nik Kadel (in person)  
Program Specialist, Sue Prchal (in person)  
Resource Technician, Karl Schmidtke (virtually)  
District Conservationist, Steve Breaker (in person)  
Assistant State Con for Field Operations, Rick Berscheid (virtually)

The Pledge of Allegiance was recited.

Minutes from January 12, 2021 were read and approved.

Minutes from February 1, 2021 special meeting were read and approved.

January 2021 treasurer's report was read. Motion by Gregor, second by Braun to approve as read and to pay bills.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Braun, second by Gregor to adopt the well sealing grant policy. Cost-share would not exceed \$1000.00 per well.

Affirmative: All  
Opposed: None  
Motion carried

Le Sueur County will be adding a .5% sales tax beginning April 1, 2021.

Motion by Gregor, second by Entinger to amend cost-share contract #MDM-20-01. The amendment will change from John McGillen and Pam McGillen Trust to Le Sueur County Drainage Authority. Amendment #20-01.

Affirmative: All

Opposed: None

Motion carried

Schultz discussed the Jefferson/German grant reconciliation with the board. The reconciliation showed the SWCD noncompliance on a cost-share contract by not including a date that a landowner signed the contract. Motion by Gregor, second by Entinger to write a letter of response to Julie Krebs, BWSR, of the finding and the corrective measures it will take to avoid this happening in the future.

Affirmative: All

Opposed: None

Motion carried

Update on 1W1P Cannon River: A grant agreement has been executed and the grant is moving into the project phase.

Update on 1W1P Lower MN: Resolution #2021-1 to support application to BWSR for a planning grant discussed.

Legislative Day at the Capitol will be held virtually on March 18, 2021. Registration deadline is March 12, 2021. Will discuss at next month's meeting.

The Le Sueur County Water Planner Position was discussed.

Employees are in the process of completing their 2021 goals.

USDA lease expires 7/31/21. USDA would like to extend the current lease for 3 years, expiring 7/31/2024. The board will discuss further in upcoming meetings.

Kadel will be attending Le Sueur County Commissioner meetings 2 times per month to update them on county ditches. Nik will also present the SWCD board with monthly ditch updates. He discussed a tree removal program, beaver trapping and FEMA dollars coming into the county for past rain events that caused damage on county ditches.

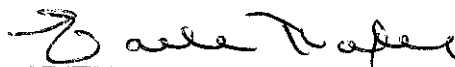
Steve gave a NRCS report. He talked about 2021 EQIP projects, CRP (general and continuous), a new Soil Con Tech, Jeff Popken, will be starting on Tuesday, February 16, 2021.

Vouchers were reviewed and filled out.

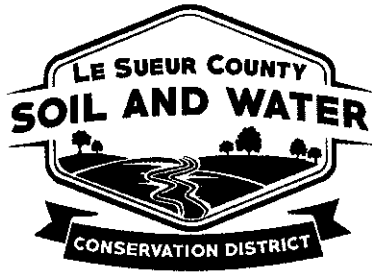
There being no further business, meeting adjourned at 10:36 am.

3-9-21

Date



District Secretary



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Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from March 9, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Vice-Chairman, Greg Entinger  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Ditch Specialist, Nik Kadel  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
Board Conservationist, Jennifer Mocol-Johnson  
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Entinger, second by Traxler to approve as read and to pay bills.

Affirmative: All  
Opposed: None  
Motion carried

The following meetings were discussed: TSA Meeting – 3/16/21  
Legislative Day – 3/18/21  
Chairman's Meeting – 3/25/21  
Cannon River Meeting - 4/7/21  
Local Work Group Meeting - 4/13/21

Mike informed the board that BWSR has accepted the District's Corrective Action Plan for the Jefferson/German cost-share audit.

Motion by Traxler, second by Entinger to sign and support the Lower MN 1W1P grant application resolution.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Gregor, second by Braun to encumber \$26,931.75 for Brad Carlson cost-share contract #JG-Match-2021-01 for sediment basins.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Entinger, second by Gregor to adopt the revised personnel policy.

Affirmative: All  
Opposed: None  
Motion carried

Mike discussed team building day with the board. The staff took individual personality tests.

Motion by Traxler, second by Braun to sign an extension to the office space lease between the SWCD and USDA. The lease will extend from August 1, 2021 through July 31, 2024.

Affirmative: All  
Opposed: None  
Motion carried

The board was given a copy of the SWCD's 2020 annual report.

Steve gave the NRCS report. He discussed Geoff Popken, Soil Conservation Technician, beginning in his office, general and continuous CRP, EQIP ranking applications and decreased in office staff due to Covid.

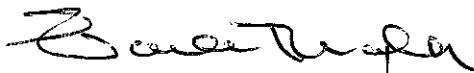
Jennifer gave a BWSR update. She discussed spring trainings, cost-share training, Elink reporting and how covid has affected BWSR staff working in the office.

Vouchers were reviewed and filled out.

There being no further business, meeting adjourned at 10:15 am.

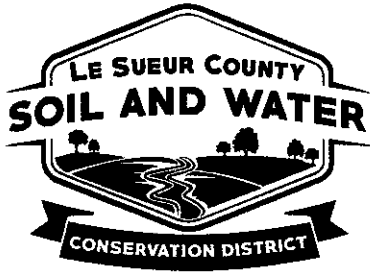
4-13-21

Date



District Secretary





# Le Sueur County Soil & Water Conservation District

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Minutes from April 13, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors.  
Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Vice-Chairman, Greg Entinger  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
Program Specialist, Sue Prchal  
Board Conservationist, Jennifer Mocol-Johnson (virtually)  
NRCS Team Lead, Chris Schmidt (virtually)

The Pledge of Allegiance was recited.

Secretary's report was read, discussed and approved.

Treasurer's report was read. Motion by Entinger, second by Traxler to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

The board and staff recapped the following items:

Legislative Day – Entinger, Traxler, Jirik, Schultz & Prchal attended virtually. SWCD needs were discussed with legislators, projects completed and the SWCD annual report was emailed to Le Sueur County representatives to view.

Building lease to USDA – Annual Cost Statement was completed and a motion by Traxler, second by Entinger to have Struck sign, submit to USDA showing the increase in costs from 2010 through 2020 and increase rent to \$16.50 sq. ft.

Affirmative: All

Opposed: None

Motion carried

Mike mentioned to the board that no renovations could be done on the SWCD building until a new lease was signed with the USDA (August 1, 2024 would be soonest). Being board and staff are attending more meetings virtually, it would be beneficial to have a conference room with a tv and a smart video camera. Mike will work with Le Sueur County IT employees on options.

Water Planner Position – Mike met with Commissioners O’Keefe & Rohlring and Holly Kalbus to discuss Holly being housed in the SWCD office. Plans are still being worked on as to whether Holly would remain a county employee or would become an SWCD employee.

Chairman’s Meeting – Struck and Mike attended. Area meetings were discussed as well as election of officers and dues.

Trees will be arriving Wednesday, April 28, 2021.

Joe Jirik submitted a conflict of interest statement to the board regarding his business, Soil Health Solutions, which seeds cover crops. If Joe’s business seeds land that is receiving cost-share dollars for cover crops, Joe will not certify practices or work on the cost-share vouchers.

Mike, Nik and Karl are working on getting their JAA for cover crops.

Mike discussed the Conservation Partner Legacy Grant through the DNR. Motion by Entinger, second by Traxler to apply for funds if projects qualify.

Affirmative: All

Opposed: None

Motion carried

1W1P Cannon River – SWCD board members and staff adopt the CRWJPB formal Ethics, Conduct and Conflict Policy.

1W1P MN River – delegate representatives from Le Sueur County SWCD: Greg Entinger and Earle Traxler

Motion by Braun, second by Traxler to approve and sign Mitchell Sasse low interest loan application for well replacement. Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Entinger to approve signatures for cost-share contract #CWF-MDM-17-40-01 for Le Sueur County/Budin.

Affirmative: All

Opposed: None

Motion carried

Motion by Entinger, second by Traxler to encumber \$5580.00 for Eric Muellerleile cover crop cost-share contract #cc-2018-4JG.

Affirmative: All

Opposed: None

Motion carried

Mike gave the board an update on the Le Sueur County drainage ditches that Nik has been working on.

Steve and Chirs gave an NRCS update. Steve discussed EQIP, CRP & CCRP, possibly increasing staff in office in the upcoming future due to the decreasing Covid pandemic numbers. Chris talked about CSP, EQIP, Le Sueur County's Soil Con Technician, Geoff Popken and staff team offices in the area.

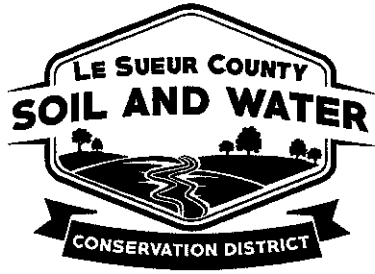
Jennifer Mocol-Johnson discussed cost-share training, BWSR slowly transitioning back in to the office in July, 1W1P, the staff freeze and legislation pertaining to the SWCD's.

Mike and the board presented Sue Prchal with a 30 years of service award.

There being no further business, meeting adjourned at 10:40 am.

5.11.21  
Date

Eric Traxler  
District Secretary



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Minutes from May 11, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Members absent: Vice-Chairman, Greg Entinger

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
Program Specialist, Sue Prchal  
Ditch Specialist, Nik Kadel (virtually)  
BWSR Board Conservationist, Jennifer Mocol-Johnson (virtually)  
MN Dept. of Ag, Richard Gruenes

The Pledge of Allegiance was recited.

Secretary's report from April 13, 2021 was read and approved.

Treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

Richard Gruenes presented a power point to the board and staff of the Ag BMP program. The presentation discussed the basics of the low interest loan program, ex. what the LGU does, the lender and the MDA. He reminded the SWCD that this is a loan program and eligibility criteria is very simple. He suggested the board delegate the staff to administer and act as representative on signing off on loan applications.

Motion by Braun, second by Traxler to delegate the Le Sueur County SWCD staff as authorized representatives for the Ag BMP program.

Affirmative: All

Opposed: None

Motion carried

Nik gave the board a ditch update. He discussed ditch spraying and mowing letters that landowners are receiving. Also he talked about tree removal, moving a ditch in Kilkenny township, storage wetlands, culvert replacements, slough repair, tile repair and cleanings.

The board received a handout from Steve Breaker, NRCS, highlighting his work priorities.

Mike asked the board about purchasing 2 smart tv's. One to be placed in his office and the other for the storage building office. Traxler would like Mike to check with Wise Furniture in Le Sueur for purchasing.

Motion by Braun, second by Traxler to encumber \$512.50 for Greg Schmidt well sealing cost-share contract #4-20.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to approve Amendment #1JB for Jerry Beckel cost-share contract #WASH-1. The amendment is to increase the contract from \$9600.00 to \$10,595.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to approve and pay cost-share contract #WASH-1 for Jerry Beckel in the amount of \$10,595.00 for WASCOB's.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Braun to encumber \$4575.00 for Mike Schwamberger Jefferson/German Match cost-share contract #JGMatch-2021-02 for sediment basins.

Affirmative: All

Opposed: None

Motion carried

Roger Brezina low interest loan for a septic system was reviewed.

Karl discussed the CPL grant.

Mike gave the board updates on the water planner position, outstanding conservationist tour, janitor position, and a tree sales update.

Gregor expressed concerns regarding storage projects and costs associated.

Gregor would like to resign his delegated position on the Cannon 1W1P.

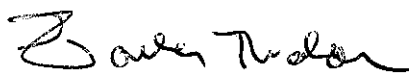
Jennifer discussed the legislative session, cost-share training, BWSR academy prep and current covid restrictions.

Vouchers were reviewed and filled out.

There being no further business, meeting adjourned at 11:20 am.

6/8/21

Date



District Secretary



# Le Sueur County Soil & Water Conservation District

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181 W Minnesota St  
Le Center, MN 56057

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Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from June 8, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Vice-Chairman Entinger at 9:00 am.

Members present: Chairman, Jim Struck (virtually)  
Vice-Chairman, Greg Entinger  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
Ditch Specialist, Nik Kadel  
Program Specialist, Sue Prchal  
BWSR, Jen Mocol-Johnson (virtually)

The Pledge of Allegiance was recited.

May 11, 2021 Secretary's report was read and approved.

May 31, 2021 Treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Struck, second by Traxler to sign the lease with the USDA for \$16.50/sq ft. The lease period begins August 1, 2021 and extends through July 31, 2024.

Affirmative: All  
Opposed: None  
Motion carried

Mike informed the board the Clubhouse is looking for a larger space.

Dawn Ruhland signed an agreement to continue janitor services through June 30, 2022 at \$625.00/month.

Farmfest is being held this year from August 3-5, 2021.

The Outstanding Conservationist tour will be held after next month's board meeting, July 13, 2021.

Motion by Struck, second by Traxler to sign Bob Krocak MAWQCP certification.

Affirmative: All

Opposed: None

Motion carried

Mike explained to the board the process of becoming ag water quality certified.

There is a Cannon 1W1P meeting on July 7, 2021, Struck will attend.

The Lower Minnesota 1W1P plan was submitted to BWSR on June 7, 2021.

Mike discussed the awarded CPL grant with the board. The grant is for \$34,903.00 and will be restoring a wetland and enhancing vegetation on the Murphy Wildlife Management Area in Waterville township Section 8. Motion by Traxler, second by Struck to allow Mike Schultz to oversee the grant.

Affirmative: All

Opposed: None

Motion carried

Nik gave a county ditch update. He discussed spraying and mowing, removing trees, beaver dams, plugged tile, cleanouts and repairs.


Jen gave the board a quick update on BWSR academy, the Governor's budget, and elink.

Vouchers were reviewed and filled out.

There being no further business, meeting adjourned at 10:06 am.

7-13-21

Date



District Secretary





# Le Sueur County Soil & Water Conservation District

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Minutes from July 13, 2021 regular board meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 8:00 am.

Members present: Chairman, Jim Struck  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Members absent: Vice-Chairman, Greg Entinger

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
District Conservationist, Steve Breaker  
NRCS Team Lead, Chris Schmidt  
Soil Conservation Technician, Geoff Popken  
Ditch Specialist, Nik Kadel  
Resource Technician, Karl Schmidtke

The Pledge of Allegiance was recited.

Secretary's report from June 8, 2021 were read and approved.

June 30, 2021 treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

Mike informed the board that the legislators passed the state budget and the SWCD will move forward with business as usual.

Le Sueur County is working towards enforcement on noncompliant buffers. There are currently 3 in the county.

The SWCD and Le Sueur County are working on a Memorandum of Understanding to define payroll, benefits, and other services the county provides the SWCD.

The MASWCD annual convention will be held in person this year. It was discussed that last year's outstanding conservationist attend also.

Motion by Gregor, second by Traxler to encumber \$2654.03 for Dan Sullivan water and sediment control basin projects. Contract #CAP-2020-2

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to encumber \$6031.49 for Dan Sullivan water and sediment control basin projects. Contract #CAP-2020-3.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to encumber \$853.25 for Dan Sullivan water and sediment control basin projects. Contract #5-20.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to make payment in the amount of \$512.50 to Greg Schmidt for well sealing. Contract #4-20.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to encumber \$25,995.00 for Cleveland Township for a grade stabilization structure. Contract #JG-2021-1.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Gregor to make payment in the amount of \$16,396.50 to Brad Carlson for water and sediment control basins. Contract #JG-Match-2021-1.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to encumber \$3420.00 for John Peach 38 acres of cover crops. Contract #cc-2019.7.

Affirmative: All

Opposed: None

Motion carried

The Le Sueur County SWCD Covid-19 preparedness plan was discussed. State and federal regulations and guidelines have ended due to cases decreasing. Motion by Braun, second by Traxler to discontinue the Le Sueur County SWCD Covid-19 plan.

Affirmative: All  
Opposed: None  
Motion carried

NRCS/SWCD annual golf tournament will be on Thursday, August 26, 21.

Steve gave the NRCS report. He introduced Geoff Popken, Soil Conservation Technician, who began in the Le Center field office in February. Steve also discussed EQIP funded projects, CRP rental rates, \$300/acre is the maximum payment in Le Sueur County, how rental rates are established and CRP re-enrollment plans.

Chris Schmidt updated the board on new employees to his NRCS area, and discussed EQIP and the rising material costs for projects which is affecting landowner participation.

The board discussed the 2022 budget. Motion by Gregor, second by Traxler to approve the budget.

Affirmative: All  
Opposed: None  
Motion carried

The board and staff adjourned the meeting to attend the Outstanding Conservationist tour. After the tour, the board chose Francis and Shirley Budin as the 2021 Le Sueur County SWCD Outstanding Conservationists of the Year.

8/12/21  
Date Approved

Case Traxler  
District Secretary



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Meeting was called to order by Chairman Struck at 9:00 am.

Members absent: Chairman, Jim Struck  
Vice-Chairman, Greg Entinger  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
District Conservationist, Steve Breaker  
Ditch Specialist, Nik Kadel  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report from July 13, 2021 was read and approved.

Motion by Entinger, second by Traxler to encumber \$7200.00 for contract #cc-2021-1 for Nathan Ebert 80 acres of cover crops.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Traxler, second by Braun to encumber \$7200.00 for contract #cc-2021-3 for John T. Hoefs 80 acres of cover crops.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Entinger, second by Traxler to encumber \$6030.00 for contract #cc-2021-2 for Bryan Kaisershot 67 acres of cover crops.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Entinger, second by Traxler to encumber \$38,862.90 for contract #JG-2021-2 for Rod Traxler tile outlet protection project.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Entinger to pay \$4472.81 to Mike Schwamberger for completion of contract #JG-Match-2021-2, sediment basins.

Affirmative: All

Opposed: None

Motion carried

Mike discussed the Memorandum of Understanding that is being put together between the SWCD and Le Sueur County.

Mike, Sue & Cletus will be meeting with the Le Sueur County Commissioners on Monday, August 16, 2021 to discuss the 2022 budget.

There will be an in person Area 6 meeting on Tuesday, September 21, 2021 in New Ulm at Turner Hall. More information will be available at the September board meeting.

Nik gave the board updates on the county ditches such as improvements, tree removal, replacing culverts, repairs and redetermination of benefits.

Mike and Steve discussed Covid-19. With the new delta variant spreading, USDA will keep doors to enter into the building locked, masks will be worn by federal employees and amount of staff working in office has been reduced.

Mike has been meeting with Le Sueur County discussing dollars that the county received from the federal government for Covid-19 to be used to benefit the public. Clean water projects have been brought up to use the dollars on.

Steve gave the NRCS report. He talked about the opening up of CRP land for haying, increased CRP rates, re-enrollments of CRP and EQIP.

There being no further business, meeting adjourned at 10:27 am.

Date

9-14-21

District Secretary





# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from September 14, 2021 regular board meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Vice-Chairman, Greg Entinger  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Ditch Specialist, Nik Kadel  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report from August 12, 2021 was read and approved.

Treasurer's report from July 31, 2021 was read. Motion by Entinger, second by Traxler to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

Treasurer's report from August 31, 2021 was read. Motion by Entinger, second by Braun to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

There will be an Area 6 meeting on Tuesday, September 21, 2021 in New Ulm at Turner Hall.

Motion by Traxler, second by Entinger to sign the representation letter from Peterson Company for the 2020 audit.

Affirmative: All

Opposed: None

Motion carried

The board adopted and approved the 2021 Erosion Control Water Management Policy with a motion by Traxler, second by Entinger.

Affirmative: All

Opposed: None

Motion carried

The FY22 Nonstructural Land Management Policy was discussed. An increase of cover crop cost-share rates are recommended to match EQIP rates. Motion by Entinger, second by Traxler to increase from \$30/acre to \$35/acre.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Braun to sign the FY2022/2023 grant agreement with the State of Minnesota for conservation delivery and state cost-share.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to encumber \$3225.00 for James Legg capacity cost-share contract #CAP-2020-5 for a sediment basin.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to encumber \$4200.00 for Rusty Tiede capacity cost-share contract #CAP-2020-4 for a sediment basin.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Traxler to encumber \$3150.00 for Mike Schloesser capacity cover crop cost-share contract #cc-2021-4.

Affirmative: All

Opposed: None

Motion carried

Mike informed the board that the Lower MN 1W1P application has been accepted. Traxler and Entinger are the Le Sueur County SWCD reps.

Motion by Gregor, second by Entinger to adopt the Le Sueur County Comprehensive Local Water Management Plan that begins January 1, 2022 and ends December 31, 2026.

Affirmative: All

Opposed: None

Motion carried

There is a SCTSA meeting today but due to this board meeting, there will be no representation from Le Sueur SWCD.

Mike discussed paying off the loan balance of the 2019 F150 pickup which would be approximately \$22,000. Motion by Traxler, second by Gregor to pay off the pickup.

Affirmative: All

Opposed: None

Motion carried

Nik updated the board on county ditch activities such as improvements, tree removal, cleanings, slough repair and non-compliant buffer notices.

Steve gave an NRCS report. He discussed CRP contracts, new and re-enrolled, EQJP projects and the office remaining locked due to Covid.

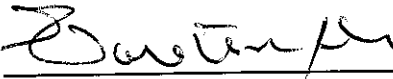
There will be a work session between the Le Sueur County Commissioners and the SWCD on Tuesday, September 28 at 11:00 am. All board members are encouraged to attend this session as it has to do with payroll, benefits, workload and grants.

Shirts and hats with the SWCD logo are being ordered.

The SWCD virtual tour will be ending on September 24, 2021.

There being no further business, meeting adjourned at 11:05 am.

10-12-21  
Date

  
District Secretary





# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from October 12, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County Justice Center, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Secretary, Earle Traxler  
PR&I, Glendon Braun

Members absent: Vice-Chairman, Greg Entinger  
Treasurer, Cletus Gregor

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Ditch Specialist, Nik Kadel  
Resource Technician, Karl Schmidtke  
Le Sueur Co. Commissioner, Steve Rohlffing  
Program Specialist, Sue Prchal  
District Conservationist, Steve Breaker

The Pledge of Allegiance was recited.

Secretary's report from September 14, 2021 was read and approved.

Treasurer's report for September 2021 was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All  
Opposed: None  
Motion carried

Commissioner Rohlffing introduced himself and discussed attending future SWCD board meetings. He talked about the county commissioners getting to know more about the SWCD and the programs it administers.

The board reviewed the Year End 2020 draft audit from Peterson Company. Motion to approve by Traxler, second by Braun.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Traxler, second by Braun to increase SWCD Board per diem to \$100 per half or all day meetings effective August 1, 2021.

Affirmative: All

Opposed: None

Motion carried

Mike updated the board on the Lower MN 1W1P and the Cannon 1W1P. He also discussed the Waterville Flood Study which the DNR will oversee a \$500,000 grant to study the watershed.

Motion by Traxler, second by Braun to approve and sign the FY2022 Buffer Law and SWCD Local Capacity Grant in the amount of \$152,155.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to approve and pay Cleveland Township cost-share contract #JG-2021-1 in the amount of \$24,516.60 for a grade stabilization structure.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to encumber \$6873.70 for Tom Helftner cost-share contract #CAP-2020-6 for sediment basins.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to encumber \$7001.30 for Tom Helftner cost-share contract #1-21 for sediment basins.

Affirmative: All

Opposed: None

Motion carried

There will be a personnel committee meeting prior to the November board meeting which Greg and Jim are on that committee.

Updates were given on the following:

MOU between Le Sueur County and the SWCD

Le Sueur County Clubhouse will be moving out effective December 31, 2021

IT Services, 2022 levy

WCA

The board discussed payroll options for the SWCD. Motion by Traxler, second by Braun to hire Dufault CPA located in Waseca to take over the SWCD payroll.

Affirmative: All  
Opposed: None  
Motion carried

Motion by Traxler, second by Braun to authorize Mike Schultz to work with the South Central Coop on benefit packages for SWCD employees.

Affirmative: All  
Opposed: None  
Motion carried

Nik gave the board an update on county ditch projects currently going on. He discussed tree removal, improvements, landowner meetings, beaver dams and buffers.

Steve gave the NRCS report. They are working on sediment basins, a pit closure, a wetland restoration, certifying cover crops, CRP contracts and seedings.

The board reviewed and voted on resolutions which will be discussed at the annual convention.

There being no further business, meeting adjourned at 10:55 am.

11-9, 21  
Date

Bruce Traxler  
District Secretary



# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from November 9, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. SWCD Building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Members absent: Vice-Chairman, Greg Entinger

Others present: District Manager, Mike Schultz  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
Program Specialist, Sue Prchal

Guests: Commissioner Steve Rohlfing

The Pledge of Allegiance was recited.

Secretary's report from October 12, 2021 was read and approved.

Treasurer's report for October 31, 2021 was read. Motion by Traxler, second by Gregor to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to encumber \$15,200.00 for James Beckel cost-share contract #WASH-3 for grade stabilization structure.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Braun to pay \$35,901.00 to Rod Traxler cost-share contract #JG-2021-2 for completion of a drainage outlet project.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to pay \$25.00 for a yearly membership to the MN Soil Health Coalition.

Affirmative: All

Opposed: None

Motion carried

There will be a Lower MN 1W1P kick off meeting on December 16, 2021 at 2:00 pm at the Le Sueur County Justice Center.

Motion by Traxler, second by Gregor to adopt employee benefit contribution dollars at \$909.50/single coverage and \$1850.00 + \$208.33/family coverage.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to adopt and sign the Memorandum of Understanding between the SWCD and Le Sueur County.

Affirmative: All

Opposed: None

Motion carried

MASWCD convention materials were handed out and discussed.

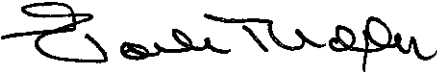
Steve gave the NRCS report. He talked about construction, surveying, certifying practices, waterway and terrace projects, wetland restorations, certifying CRP seeding and new CRP.

Commissioner Rohlfing thanked the SWCD for their good work and putting together the Memorandum of Understanding. He discussed staffing at the County and improvements/remodeling being completed at the government center.

The regular SWCD meeting was closed at 10:08 am for the board to discuss annual personnel reviews.

There being no further business, meeting adjourned at 11:03 am.

12/15/21  
Date

  
District Secretary



# Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD  
181 W Minnesota St  
Le Center, MN 56057

Tel. (507) 419-0365  
Website: [www.lesueurswcd.org](http://www.lesueurswcd.org)

Minutes from December 15, 2021 regular meeting of the Le Sueur County SWCD Board of Supervisors. SWCD Building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 am.

Members present: Chairman, Jim Struck  
Secretary, Earle Traxler  
Treasurer, Cletus Gregor  
PR&I, Glendon Braun

Members absent: Greg Entinger

Others present: District Manager, Mike Schultz  
Ditch Specialist, Nik Kadel  
District Technician, Joe Jirik  
Resource Technician, Karl Schmidtke  
District Conservationist, Steve Breaker  
NRCS Team Lead, Chris Schmidt  
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report from November 9, 2021 was read and approved.

Treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All  
Opposed: None  
Motion carried

The board and staff discussed the MASWCD state convention that was held December 12-14, 2021. Outstanding Conservationists, Francis and Shirley Budin, were very appreciative for the recognition.

Mike met with Pat Rentz from Le Sueur County for a final walk through of the Clubhouse being they will be moving to a new space effective 12-31-2021.

The board was updated on the Cannon and Lower MN 1W1P's. There will be a planning grant meeting for the Lower MN on December 16, 2021.

The 2019 Ford F150 pickup is paid off and the title has been changed into the SWCD's name. Cost to complete the title and tax was \$1492.06.

At the next board meeting, January, the SWCD is scheduled to receive a 75<sup>th</sup> anniversary award from a BWSR rep. Also the Outstanding Conservationists from 2021 and 2020 will be invited to attend lunch with the board at Patrick's on Third to give them their outstanding conservationist signs.

Motion by Traxler, second by Gregor to approve MAWQCP contract for Cherry Creek Farm.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Braun to approve and make payment to Tom Helfter cost-share contract #CAP-2020-6 in the amount of \$6873.70.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Gregor to approve and make payment to Tom Helfter cost-share contract #1-21 in the amount of \$7001.30.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to approve and make payment to James Legg cost-share contract #CAP-2020-5 in the amount of \$3000.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Braun to approve and make payment to Mike Schloesser cover crop cost-share contract #cc-2021-4 in the amount of \$3150.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Traxler to approve and make payment to John T. Hoefs cover crop cost-share contract #cc-2021-3 in the amount of \$7200.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Traxler to approve and make payment to Bryan Kaisershot cover crop cost-share contract #cc-2021-2 in the amount of \$6030.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Braun, second by Gregor to approve and make payment to Nathan Ebert cover crop cost-share contract #cc-2021-1 in the amount of \$7200.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Braun to approve and make payment to JR Peach Farms cover crop cost-share contract #cc-2019-7 in the amount of \$3420.00.

Affirmative: All

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to approve and make payment to Eric Muellerleile cover crop cost-share contract #cc-2018-4JG in the amount of \$5580.00.

Affirmative: All

Opposed: None

Motion carried

Steve and Chris gave a NRCS update. They discussed EQIP certifications, finalizing construction projects for the year, CRP/CREP plans, staffing, CSP and making payments for completed projects.

Dufault CPA in Waseca will be administering the SWCD's payroll.

The board discussed per diem. Motion by Traxler, second by Gregor to increase the board per diem to \$125.00 for any meeting retroactive to August 1, 2021 when legislation passed to allow this rate.

Affirmative: All

Opposed: None

Motion carried

Mike discussed health savings accounts, dental insurance and life insurance with the board for full time staff. The Le Sueur Co. SWCD policy states the board will pay for health, dental and life insurance for all full time employees. Motion by Traxler, second by Gregor to pay for the high dental policy for employees. Rates are \$43.35 per month for single coverage or \$167.37 per month for family coverage.

Affirmative: All

Opposed: None

Motion carried

Joe informed the board that there will be a cover crop meeting on Thursday, January 13, 2022 at Ridges of Sand Creek in Jordan from 11:00 am – 3:00 pm.



There being no further business, meeting adjourned at 11:05 am.

1-11, 22  
Date

Jan E. h  
District Secretary